Big Sandy Medical Center (BSMC) Board of Directors Meeting
September 18, 2025

Present:

Current Board Members:	Anna Bold - Chair, Amber Terry(, Ann Quinn
Cypress Healthcare:	Rob Brant, Tony Pfaff, Ron Wiens, CEO
Employees:	Sarah Schlepp: Finance, Karma Hale: HR, Ashley Jacobi:DON

Chairperson Anna Bold called the meeting to order at 5:35pm (Quorum present)

The August minutes were read and approved. Motion made by Ann Q. and seconded by Amber T.

Financial Report:

Sarah reviewed the financial reports and census numbers. Net income for the month of August was ($233,988.00). Resulting in a YTD loss of $(513,591.00).

- August statistics: Hospital Inpatient: 3, Long-term Care: 589, Skilled acute: 11, Laboratory: 96, Xray: 31, Physical Therapy: 41 with 441 modalities, Nursing Services: 28, Clinic: 292, Chiropractic: 30, Mental Health: 22, ER visits: 23

It was announced that this would be Sarah's last report as she was stepping down and a contract company would be replacing her.
A motion was made by Amber T. to approve the financial report seconded by Ann Q. motion carried.

DON Report:
Ashley reported. Currently we have 18 long term residents 2 swing bed 2 inpatient. Current traveling staff 1 CNA and 3 RN. Currently we have 3 full time RN positions open and 2 full time CNA's. Current staff is 1 per-diem RN (1 full time), 6 full time RN's, 2 full time LPN's, 6 full time CNA's, 2 full time per-diem CNA's, 2 part time per-deim CNA's, 1 full time Bath Aide. Current waiting list is 17.

QAPI Report:
QAPI report prepared by Zoe Obert was given to board members for their review. Ron went over the details of the report and explained the low numbers. Ron discussed why the revenue cycle is all in red and stated he was hoping that by bringing in the contracted company this would correct the issues. Motion made by Ann Q. and seconded by Amber T.

HR Report:
Karma reported. Current open positions are, 2 full time night shift RN, 2 full time day shift RN, 2 full time C.N.A,
Currently we have 45- FTE's and 10- Per-diem employees.

Medical Staff:
Minutes were reviewed and changes were discussed. Went over utilization budget. Discussed Hippa Compliance regarding what is required text messages.

CEO Report:

Ron reported. The hospital received a grant from Otto-Bremer Trust in the amount of $22,679.00. It was report that the facility had its licensing survey and very thing went well. The surveyor raved about our care plans and gave a compliment to Kayla and Dusty for a job well done.
It was reported that the mil-levy vote will be November 4th and will be done by mail in ballots.
Amber spoke about the facility growth in regards to the Chouteau County Growth assessment. Ron stated that is was time to renew Yellowstone Insurance.
MHA convention is coming in October and Ann and Amber will be attending it in Billings.
Ron spoke about the new consulting firm JFS. Stating that they would mostly be remote but they would be on site for bigger events. Ron stated that they will transition with Sarah and Barbie before the end of the month.

CT project update:
Currently waiting on foam sheeting, the lead lined sheet rock has been delayed, and there have been mechanical equipment delays. Ron stated that Dan Korb ~~Corps~~ was looking at alternative places to get materials and equipment. Ann mentioned doing a promotional event when the CT is complete and that Loma should be included in the invite.

Old Business:
Rummage sale coming up October 2-3. Set up would be September 29- October 1. They are trying earn enough to purchase a vein finder and lab equipment.
Claywitter
Hospital and Medical Guild have both applied for Clay Witter grant.
It was brought up that some of the board members are still not getting notifications from MCN.

New Business:
Farmers Union offers an outreach program for services and resources.
Discussion was had regarding open board seats.
Amber introduced Carissa Bergren to the board as a candidate to fill the current open seat.
Discussion was made regarding the annual meeting in December. It was determined that it would be held at the Hospital in the dining room with a short meeting at 5:30 and then the Annual meeting at 6:00. There will be a meal served during the annual meeting.

Public Comment:
none

Board went into executive meeting.

Next Board Meeting: October 16th at 5:30

Meeting Adjourned 6:29

Board came out of executive meeting and appointed Carissa B. as the new board member to replace Karen B. seat.

Anna Bold

Anna Bold- Chairman

Ann Quinn

~~Amber Terry- Vice Chairman~~
Ann Quinn - Secretary