

# Big Sandy Medical Center (BSMC) Board of Directors Meeting

November 21st, 2024

## Present:

Current Board Members: Bob Nelson - Chair, Anna Bold - Vice Chair, Dr. Karen Baumann, Amber Terry- via zoom

Cypress Healthcare: Rob Brant, Ron Wiens, CEO  
Employees: Sarah Schlepp: Finance, Jessica Ophus: Education, Karma Hale: HR, Ashley Allderdice-Jacobi: DON

Nominating Committee: Jim Ray

Chairman Bob Nelson called the meeting to order at 5:30pm (Quorum present)

The October minutes were read and approved.

Motion made by: Anna Bold

Seconded by: Karen Baumann

## Financial Report:

Sarah reviewed the financial reports and census numbers. Net income for the month of October was \$157,192, resulting in a YTD loss of \$(174,368.00). Sarah reported that the 23-24 Audit is still in process, stated that all the field work had been completed and they are close to wrapping it up .

- October statistics: Hospital Inpatient: 7, Long-term Care: 521, Skilled acute: 11, Laboratory: 127, X-ray: 11, Physical Therapy: 29 with 475 modalities, Nursing Services: 14, Clinic: 284, Chiropractic: 28, ER visits: 23

Karen Baumann moved and Anna Bold seconded a motion to approve the financial report as presented. Motion carried.

## DON Report:

Ashley reported. Currently we have 17 long term residents 1 swing bed 1 inpatient who will be moving to swing bed tomorrow. At this time, we have had zero referrals from Benefis Hospital and the last swing bed came from Great Falls Clinic. Current traveling staff 2 CNA's and 1 traveling RN. Currently have 1 full time RN position open. Current staff is 4 per-diem RN, 7 full time CNA's, 1 full time NA and have received 2 applications for CNA.

## Medical Staff:

Ron reported that during the by-laws review the staff made recommended changes to areas and has sent it to legal to review. On 11/22/24 a physician candidate will be at the facility for a meet and greet with staff and to check out the community and facility.

## QAPI Report:

QAPI report prepared by Zoe Obert was given to board members for their review. Discussion was had regarding some of the findings. Concerns were raised with activities and the need for improvement on daily charting. Ashley shared plan to Improve on EDDT- she explained what it was and shared plan on correcting the issue. Discussion and an explanation were given on the lab interface with Orchard. Karen Baumann made a motion to accept the report. Anna Bold seconded the motion. Motion carried.

## HR Report presented by Karma Hale:

Reported Current job openings: 1 housekeeper, 1 dietary aide, .5 Clinic RN for care coordinator, .5 laundry aide  
Current number of FTE's is 38.

CEO Report presented by Ron Wiens:

Ron reported an update on the Murdock Trust grant application. Ron and Anna did a virtual meeting with them. It was report that Ron's presentation was well prepared and received positive feed back stating that the application looks good.

Legislation update: Medicaid expansion is not looking promising and lots of people from the age 18-64 would lose Medicaid if it is not continued. Ron stated he would send a letter out to the Governor asking him to support it. Ron stated that he had a discussion with Senator Daines' staff asking them to look at and reduce regulations for frontier hospitals.

Critical Assess hospital resources were provided to the board in a hand out and Ron went over each one of them explaining what they offer and how it could help our facility. Ron will be attending some of the meetings and looking at the services that they offer in more depth.

Old Business:

MCN policy tasks are not showing up for Bob. Ron will have this looked at.

By-laws are still being worked on. Discussion was had on who can run for the board and who can be a member. Stating that who can be on the board of directors needs to be looked at with possible changes made.

New Business:

Business Office has officially moved upstairs. Signs will be ordered and put up outside letting the public know where to go. Star will start to register patients when Paula is out and early in the mornings. Ron discussed future construction plans and scheduled a walk through in January with the board members.

Annual Meeting set for December 19<sup>th</sup>, 2024 at 5:30 with a meal provided for the public. Will be held in the dining room here at the hospital. Lisa will have it set up.

Nomination Committee Report:

Jim Ray reported that Matt Gullickson put in his application to run for the board. Amber Terry stated she would run again for her seat. Bob Nelson stated that he wished to step down from the board. With only two board candidates running for two open positions there is no need to hold an election. These candidates will be formally approved by the Board at the Annual Meeting as follows:

Amber will resume in her current seat for another 3-year term.

Matt Gullickson will step in to the open seat for a 3-year term.

**Public Comment:**

none

Next Board Meeting: December 19<sup>th</sup> at 4:30

Meeting Adjournment 7:00

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Anna Bold- Vice Chairman

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Ann Quinn, Secretary