

# Big Sandy Medical Center (BSMC) Board of Directors Meeting

January 23, 2025

## Present:

Current Board Members: Anna Bold - Vice Chair, Dr. Karen Baumann, Amber Terry, Ann Quinn- Secretary, Matt Gullickson

Cypress Healthcare: Rob Brant, Tony Pfaff, Ron Wiens, CEO  
Employees: Sarah Schlepp: Finance, Jessica Ophus: Education, Karma Hale: HR, Ashley Allderdice-Jacobi: DON, Dusty Allderdice, Krystyl Kulbeck-PA, Dr. Davis-Medical Director-via Zoom, Lisa Sipler

Vice Chairman Anna Bold called the meeting to order at 5:30pm (Quorum present)

Board members were elected to positions:

Anna Bold- Chair  
Amber Terry- Vice Chair  
Karen Baumann- Secretary

The December minutes were read and approved.

Motion made by: Karen Baumann

Seconded by: Amber Terry

Resolution to make the following changes to the authorized signers list for BSMC bank accounts:

Remove: Bob Nelson and Ann Quinn  
Add: Anna Bold, Amber Terry and Dr. Karen Baumann  
Resolution was approved.

## Board Communication:

Board communication will be done through emails. Jessica will make sure all board members have emails through ice warp. Anna asked that when replying to please reply to all.

## Financial Report:

Sarah reviewed the financial reports and census numbers. Net income for the month of December was \$44,290 reducing the YTD loss to \$(239,209).

- December statistics: Hospital Inpatient: 9 days, Long-term Care: 550 days, Skilled acute: 63 days, Laboratory: 105 tests, Xray: 19 images, Physical Therapy: 38 patients with 440 modalities, Nursing Services: 21, Clinic visits: 265, Chiropractic visits: 24, ER visits: 26

Final draft of the audit was reviewed.

Karen Baumann moved and Ann Quinn seconded a motion to approve the financial report as presented. Motion carried.

## DON Report:

Ashley reported. Currently we have 16 long term residents 2 swing bed 1 inpatient who will be moving to swing bed tomorrow. At this time, we are still not getting referrals from Benefis Hospital. We have had 2 patients

return for swing bed from Benefis. 1 referral from Great Falls Clinic and 1 referral from Saint Pats. Current traveling staff 1 CNA and 2 traveling RN. Currently have 1 full time RN position open. Current staff is 4 per-diem RN, 8 full time CNA's, 1 full time contracted per diem RN.

#### Medical Staff:

- Medical Staff meeting minutes were reviewed. The board approved Dr. Smith-Radiologist appoint to the medical staff.
- Dr. Davis presented on the unique strengths of the current medical staff make up. Decision was made to stop recruiting for a Physician. Amber Terry made the motion, Ann Quinn seconded. Motion carried.

#### QAPI Report:

QAPI report prepared by Zoe Obert was given to board members for their review. Discussion was had regarding some of the findings. Ashley shared the plans on correcting the issues. Karen Baumann made a motion to accept the report. Ann Quinn seconded the motion. Motion carried.

#### HR Report presented by Karma Hale:

Reported Current job openings: 2 housekeeper, 1 dietary aide, .5 Clinic RN for care coordinator, .5 laundry aide  
Current number of FTE's is 33.

#### CEO Report presented by Ron Wiens:

- Ron included a Legislative update and AHA advocacy agenda.
- Ron announced the donation of a small corner lot near the Wellness Center by Diana Webster.
- Board had discussion on strategic planning it was determined that this needed to happen before the next meeting.
- Ron went over the recent deep dive analysis of the 340 B program. Karma will reach out to Danelle Weaver and work on renegotiating the percentage rate with the pharmacy.

#### Old Business:

CT update: working on finalizing the drawings and then will submit to the state for approval. Building should be up by mid-summer.

Policy approval's need to be completed by all employees by April 30<sup>th</sup>.

Old clinic space and remodeling: Need to move Lisa and Pam to a different location so that the pharmacy can expand into their old office giving the facility more room to store medications. Ron is working on getting all the details and construction crew in to build Lisa and Pam's new office.

New chiller has been installed and FICO started this week on HVAC system. This should take 5 to 6 weeks to complete.

Bylaws committee is hoping for approval of revamped bylaws by the next board meeting.

**New Business:**

Bill board presentation presented by Jessica. Samples of the design were handed out. It was decided to go with simple and clean so that it is easily read.

Cypress presented to the board explaining what they offer to our facility and what they bring to the table and what the board should expect for them.

**Public Comment:**

none

Next Board Meeting: February 20<sup>th</sup> at 5:30

Meeting Adjournment 8:24

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Anna Bold- Chairman

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Dr. Karen Baumann, Secretary