

Big Sandy Medical Center (BSMC) Board of Directors Meeting

August 22nd, 2024

Present:

Current Board Members: Bob Nelson, Chair
Ann Quinn, Secretary
Dr. Karen Baumann
Amber Terry(zoom)

Cypress Healthcare: Tony Pfaff, Rob Brandt, Ron Wiens, CEO
Employees: Sarah Schlepp: Finance, Jessica Ophus: Education
Dusty Allderdice: Materials, Karma Hale: HR

Chairman Bob Nelson called the meeting to order at 5:30pm (Quorum present)

The June minutes were read and approved.

Motion made by: Ann Quinn

Seconded by: Karen Baumann

Financial Report:

Sarah reviewed the financial reports and census numbers. Net income for the month of June was \$714273.00. Resulting in a YTD profit of \$800,035.00. Net loss for the month of July was \$(11,475.00). Resulting in a YTD loss of \$(11475.00).

Fiscal 2023/2024

- Net income: \$800,035.00
- Hospital Utilization: Hospital: 62, Long-term Care: 6688, Skilled acute: 394, Laboratory: 1254, Xray: 234, Physical Therapy: 418 with 5093 modalities, Nursing Services: 197, Clinic: 2719, Chiropractic: 342, ER visits: 335

Karen B. moved and Ann Q. seconded a motion to approve the financial report as presented. Motion carried.

DON Report:

Ashley reported. Currently we have 18 long term residents 1 swing bed with 1 planned discharge. Current traveling staff is 1 parttime nurse and 3 CNA's.

Pharmacy conversion: Ashley and Jessica are working on policies and updating forms. Dusty is working with nursing staff to ensure all needed stock medications are ordered.

New IV pumps are now being used and working well. The new call light system is nearly complete with a scheduled completion date of 9/4/24.

Staff Development update:

Jessica Ophus reported. Jessica scheduled board trainings for MCN on 8/30/24. This training will be a virtual training and cover policy approval process.

Medical Staff:

Ron presented the board with 2 mid-level providers Amber Groves PA, and Paul Bradbury PA, both needing to be reappointed. Motion made by Ann Q. to approve reappointments and seconded by Karen B. motion carried.

Medical staff by-laws need to be updated Ron will consult with Dr. Davis regarding these.

QAPI Report:

QAPI report prepared by Zoe Obert was given to board members for their review.

HR Report presented by Karma Hale:

Reported BSMC currently has 37 FTE's. Current job openings: 1 housekeeper, 1 PT housekeeper, 1 dietary aide, 1 RN's 1 PT RN, 3 CNAs, and a PT Clinic RN for care coordinator. Recently filled positions: 1 housekeeper, 1 dietary aide, 1 CNA, 1 wellness receptionist.

CEO Report presented by Ron Wiens:

Ron explained the required CAH and RHC program evaluation going over the report in detail. Stating that we passed all inspections and added new services. Clinic is open and hearing positive feed back from the community with little concerns. Will address the ramp come this winter to ensure safety. Information signs will be put up detailing where to go for what services and landscaping will be completed in the spring.

Update on CT project: With some of the other changes within the facility and the need for more office space and pharmacy storage, along with the floor needing to be reenforced and new floor plan for the CT project was presented. A motion was made by Ann Q. to accept the new floor plan idea and seconded by Karen B. Motion carried.

Old Business:

Review of bylaws. It was decided that another session with the attorney was needed and that the subject would be tabled until next meeting.

New Business:

Chiller and HVAC controls: The system is currently failing and needing replaced.

- Chiller: \$83,000.00 will have to pay 50% down 15-ton dual circuit design
- HVAC Controllers: Controllers are old and broken and can not be fixed. Will cover Clinic to ER and lower level. \$142,000.00 with \$43,000.00 down.

Ron suggested that with the returns from the investment account of \$92,000.00 that the funds be used to pay the down payments needed to start the project. Motion was made by Ann Q. and seconded by Karen B. Motion carried.

Public Comment:

It was asked that the bill board have larger lettering of the name, and a list of clinic services.

Next Board Meeting: September 26th, at 5:30

Meeting Adjournment

Executive Session followed.

Regular meeting reopened:

It was decided that Dr. Robertson would be ending her employment with BSMC effective 10/1/2024. Motion made by Ann Q. and seconded by Karen B. motion carried.

Meeting Adjourned.

Robert Nelson

Robert Nelson- Chairman

Anna M Bold

Anna Bold- Vice Chairman