

Big Sandy Medical Center (BSMC) Board of Directors Meeting
April 18, 2024

Present:

Current Board Members: Bob Nelson, Chair
Anna Bold, Vice Chair
Ann Quinn, Secretary
Dr. Karen Baumann

Cypress Healthcare: Rob Brandt, Ron Wiens, CEO

Employees: Sarah Schlepp: Finance, Ashley Allderdice: DON

Chairman Bob Nelson called to order at 5:30pm (Quorum present)

Minutes of previous meeting:

- Anna B. moved and Karen B. seconded to accept the minutes of the March 21, 2024 Board meeting minutes. Motion carried.

Financial Report

- Sarah reviewed the financial reports and census numbers. The medical center had a very good month due to increased skilled swing bed utilization. Net Income for the month was \$154,548, reducing the YTD loss to 336,002. Ann Q. moved and Anna B. seconded a motion to accept the financial report as presented. Motion carried.
- Ron and Sarah presented a draft copy of the BSMC Form 990. After review and discussion, Anna B. moved to accept the Form 990 as presented. Ann Q. seconded. Motion carried.

Director of Nursing Report – Ashley

- Ashley Allderdice reported the hospital has been very busy, especially with skilled swing bed patients. The current census is 18 LTC patients and 5 skilled swing bed patients.

Medical Staff Report –

- Final paperwork and review of documents for Joe Epperson, PA-C are being completed. An e-mail will be sent out to the board when a recommendation for appointment to the BSMC medical staff is ready.

Quality Assurance and Performance Improvement (QAPI) Report

- A QAPI report was prepared and included in the Board packet by BSMC's new QAPI Coordinator, Zoe Obert. The report listed the QAPI metrics for each department. 1 monthly report will be presented going forward.

CEO Report:

- Ron reported the CMS, RHC and LSC survey Plan of Corrections have been completed, submitted and accepted. Ron anticipates CMS surveyors will do an on-site follow up visit next week.
- As part of becoming compliant with the CMS infection control requirements, Ashley Allderdice, DON, was recommended for appointment as the Infection Prevention and Control Specialist. Anna B. moved and Karen B. seconded a motion to appoint Ashley Allderdice to this role. Motion carried.
- Ron reported that he sent a Letter of Inquiry to the Murdock Trust requesting an opportunity to submit an application to the Trust for the remodeling project and additional imaging equipment. He should hear back within 3 weeks. The total request was for \$1.4 million.

- The annual Employee Satisfaction Survey was completed this month. The overall satisfaction rating remained fairly steady compared to the past 2 year as follows:
 - 2024 = **3.52**, 2023 = **3.58**, 2022 = **3.57**
- Ron reminded everyone of the Jason DeShaw event coming up on Friday, April 26th. Anna Bold suggested we contact the honors society kids for volunteering at this event. Ron will follow up.

Old Business

- A copy of the revised Bylaws was distributed. Additional questions and comments arose after reviewing the document. These questions will be forwarded to the attorney working on the bylaws for answers and edits if needed. A draft document of recommendations the Board will be making to the membership has been requested by the attorney. Ron will follow up on these items.
- An offer has been received on the Havre house for \$150,000. Ron recommended countering the offer with \$165,000 so BSMC can at least net \$150,000. Ann Q. moved and Karen B. seconded a motion to approve the counter offer recommendation. Motion carried.
- Good news! The new backup generator is now connected and fully functioning. A successful load test was completed on Wednesday.

New Business

- Ron shared an opportunity for BSMC to obtain grant funding for the completion of a full engineering report on condition and remedial action needed to fix the roads and alleys in and around the medical campus. The \$25,000 grant is funded through the MT Facility Finance Authority with a \$5,000 matching requirement. At the same time, the City of Big Sandy will apply for a DNRC grant of \$40,000 to be used towards this project. Ron asked for the approval of a Board resolution authorizing the submission of the MFFA grant application. Anna B. moved and Ann Q. seconded a motion to approve the board resolution presented by Ron for signatures. Motion carried.


Public Comment

- Hospital Week coming up May 13-18th. 17th is an Open House.

Next Board Meeting

- May 23, 2024 at 5:30pm

Meeting Adjournment (moved and 2nd, motion carried)



Bob Nelson, Chair



Anna Bold, Vice Chair