

**Big Sandy Medical Center (BSMC) Board of Directors Meeting  
December 21, 2023**

**Present:**

**Current Board Members:** Harvey Keller, Ann Quinn, Anna Bold, Bob Nelson, Amber Terry  
**New Board Member:** Dr. Karen Baumann  
**Cypress Healthcare:** Tony Pfaff, Rob Brandt, Ron Wiens, CEO  
**Employees:** Ashley Alderdice, DON

**Harvey Keller called the meeting to order at 5:30pm**

- Dr. Karen Baumann was welcomed as the newest Board member.

**Minutes of previous meeting:**

- Bob Nelson moved and Anna Bold seconded to accept the minutes of the November 16, 2023 Board meeting minutes. Motion carried.

**Financial Report**

- Audit firm Wipfli, presented a report on the findings of the fiscal year ending 6/30/23 financial statements. No significant adverse findings were reported and Wipfli plans to provide an unmodified (clean) opinion once the last few audit items are completed.
- Ron Wiens presented the financial statements by introducing a new format. There is now a one-page summary of key census, balance sheet and income statement statistics. The supporting documents will also continue to be provided for those that wish to dive into the details. Ann Quinn motioned and Amber Terry seconded the acceptance of the financial report.

**Director of Nursing Report – Ashley**

- Ashley Alderdice reported the current census of 19 LTC patients, 1 skilled swing bed patient and 1 observation inpatient. There continues to be a waiting list for the LTC beds.

**Medical Staff Report –**

- The Board approved the appointment of Dr. Kathryn Brogan, MD, to the hospital's medical staff contingent on Dr. Brogan and Dr. Robertson's signatures on the application form.
- Cheyenne Feltz, PNP, will start seeing patients on January 2, 2023.

**CEO Report:**

- An offer of \$205,000 on the Havre house was accepted last week. This falls within the estimated value range of \$195k-210k as provided by the realtors. The inspection will take place next week and if all goes well, closing on the house will follow soon after.
- Ron presented the opportunity for BSMC to host a medical student from the new Touro Medical School in Great Falls. The board approved for Ron to sign the Affiliation Agreement between BSMC and Touro.
- Ron brought up the need for BSMC to look at all the various ways it can financial support BSMC employees who want to advance their career through further education and which will benefit BSMC in the long run. The board is open to the concept and asked Ron for further details to be reviewed in the January Board meeting.

- Ron presented the opportunity for BSMC to secure a YESCO billboard just north of Box Elder for advertising of its various services to those traveling south out of Havre. There are approximately 9,000 vehicles a week that travel past the billboard. The cost is \$350 per month plus an initial set up fee. The board approved Ron to pursue this advertising opportunity.
- A list of recent major gifts and grants were presented as follows:
  - Dora Mahood estate - \$50,000 to be split equally between the Clinic and CT project
  - Tordik Wildlife Foundation – unrestricted grant
  - Lippard-Claywiter Foundation - \$10,000 for the dining room project
  - Lyle McKeever - \$10,000 for the clinic project

#### **Old Business**

- The Clinic Building project is on hold until the electrical panel arrives, which is expected to be here on January 22, 2024. Most outside work on the project is completed.
- Still waiting on Northwestern Energy to install the 2" gas line to the new generator. They have told us we are next in line on their list of projects.

#### **New Business**

- None

#### **Public Comment**

- None

#### **Executive Session**

- None

#### **Next Board Meeting**

- January 18, 2024

#### **Meeting Adjournment**

- Bob Nelson moved and Ann Quinn seconded a motion adjourn the meeting.

  
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Harvey Keller, Chairman

  
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Bob Nelson, Vice Chairman