

**Big Sandy Medical Center (BSMC) Board of Directors Meeting
September 28, 2023**

Present:

Board Members: Harvey Keller, Ann Quinn, Anna Bold, Bob Nelson

Cypress Healthcare: Tony Pfaff, Rob Brandt, Ron Wiens, CEO

Employees: Ashley Alderdice, DON

Harvey Keller called the meeting to order at 5:30pm

Minutes of previous meeting:

- Anna Bold moved and Bob Nelson seconded to accept the minutes of the August 17, 2023 Board meeting minutes. Motion carried.

Election of Board Secretary

- Ann nominated Anna Bold as Secretary of the Board. Bob Nelson seconded the motion. Motion carried.

Financial Report – Ron Wiens, CEO

- Ron reported there is \$1,909,234 in operating cash as of August 31, 2023 and a Net Loss of \$230,997
- Ann Quinn moved and Anna Bold seconded a motion to accept the financial statements as presented, motion carried

State Survey Results

- The surveyor was very complimentary of the facility and gave special recognition to Dusty Alderdice and Jess Ophus. There were 4 cited deficiencies from the survey which were quickly addressed in a Plan of Corrections. The State accepted the Plan and issued BSMC a 2-year license

Director of Nursing Report – Ashley

- Census: Inpatient = 0, Skilled SB = 1, Intermediate SB = 18
- Ashley reported on the recent turnover of CNAs

QAPI Report - Ashley

- Ashley Alderdice, DON, referred to the QAPI completed projects shown under the Quality Tab

Medical Staff Report –

- After reviewing the documents, Bob Nelson moved and Anna Bold seconded the appointment of Cheyenne Feltz, DNP, PMHNP, to the medical staff.
- Ron noted that a Letter of Intent to employ Joe Epperson PA-C, was signed
- Minutes of the last medical staff meeting were included in the board packet and reviewed by the Board

CEO Report:

- Mentioned the recent vacancies of the Rehab-Fitness Manager, Dietary Manager and AP Clerk were filled
- Reported that BSMC is now contracting with a Havre laundry company to process its bulk laundry
- Presented an MRI proposal and recommended not to pursue this project because of high costs and minimal financial benefit – the board agreed
- Nominating Committee is now active and seeking applicants of those interested in running for the Board seat. An article was placed in the paper
- The Fall Board Strategic Planning Retreat will be held on October 14, 2023 in the Library room
- The Annual BSMC Meeting is scheduled for November 30, 2023 at the Senior's Center

- BSMC is applying for a \$20,000 Lippard-Claywiter grant to help fund the opening up of the dining and activity room areas. BSMC Guild is applying for \$10,000 for the same purpose
- The final SHIP grant funds of \$112k was finalized and will be paid in early October
- Reported on a number of new programs being put in place to replace outdated paper processes with new digital processes to ensure timely, compliant and accountable documentation
- The new website is up and running

Project Updates:

- Kitchen project is mostly done with a few lingering items that need to be completed
- Modular site work has started

Old Business

- Ron reported that the Employer Retention Credit program has been halted by the IRS for fraud concerns

New Business

- Time to start planning for conducting a Community Health Needs Assessment
- Ron brought up suggested name changes for the clinic and wellness center – no action taken

Public Comment

Regular Meeting was adjourned

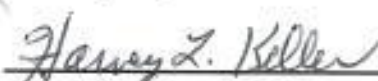
Executive Session – yes

Regular Meeting re-opened

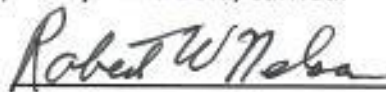
Next Board Meeting:

- October 19, 2023

Meeting adjourned: Moved by Bob Nelson, 2nd by Anna Bold, carried.



Harvey Keller, Chairman



Bob Nelson, Vice Chairman