

**Big Sandy Medical Center (BSMC) Board of Directors Meeting  
August 17, 2023**

**Present:**

**Board Members:** Harvey Keller, Ann Quinn, Anna Bold

**Cypress Healthcare:** Tony Pfaff, Rob Brandt, Ron Wiens, CEO

**Employees:** Maryetta Engle, Financial Controller; Ashley Allderdice, DON

**Harvey Keller called the meeting to order at 5:30pm**

**Minutes of previous meeting:**

- Anna Bold moved and Ann Quinn seconded to accept the minutes of the June 15, 2023 Board meeting minutes. Motion carried.

**Financial Report – Maryetta, Financial Controller and Ron Wiens, CEO**

- Maryetta presented the unadjusted fiscal year-end financial statements ending June 30, 2023
- Maryetta presented the July 2023 financial statements and explained variances from budget.
- Ann Quinn moved and Anna Bold seconded the acceptance of the financial statements as presented.

**Director of Nursing Report – Ashley**

- Census: Inpatient = 0, Skilled SB = 1, Intermediate SB = 18
- Only one RN position remains open

**QAPI Report:**

- Ron Wiens reported that last month's meeting focused on the areas identified in the mock survey as needing improvement. Great progress has been made in these areas, including Infection Control.

**Medical Staff Report –**

- The Medical Director's recommendation to re-appoint Dr. Pat Kardamas (chiropractor) was presented to the Board for approval. Anna Bold motioned and Ann Quinn seconded the motion to reappoint Dr. Kardamas to the medical staff. Motion carried.

**CEO Report:**

- Ron requested the board approve a resolution to add Maryetta Engle, Financial Controller, to the Edward Jones investment account giving her access to on-line and paper statements. Anna Bold so moved; Ann Quinn seconded. Motion carried.
- Need to schedule the BSMC Fall Strategic Planning Retreat. A tentative date and location were set for October 14, 2023, at the town Library.
- Ron also mentioned and encouraged board members to attend the MHA Fall Conference in Billings to be held September 20-21.

**Old Business**

- **Update on the status of the construction projects:**
  - The kitchen project is in full swing and should be completed by mid-September
  - The modular clinic project will start as soon as the kitchen project is done (mid-September)
  - The CT remodeling project will take place after the clinic staff have moved into the new clinic bldg.
    - Estimated time of completion is Feb 2024

- **Provider recruitment update:**

- The physician candidate interested in visiting BSMC August 24-27 backed out
- Another physician has shown interest in BSMC and Ron will conduct a phone interview soon
- A Physician Assistant has also shown interest in living here and working at BSMC. Ron to follow up.

**New Business**

- none

**Public Comment**

- Danielle Weaver from Big Sandy Pharmacy indicated there is a need for a meeting to discuss what the PIC and hospital staff can and cannot do with regards to operating the hospital pharmacy - Harvey suggested meeting on Friday, August 18<sup>th</sup>. Danielle will schedule the meeting to be held at Big Sandy Pharmacy
- Lisa Sipler reported that the BSMC Guild will be having its annual party on August 28<sup>th</sup>

**Regular Meeting was adjourned**

**Executive Session – yes**

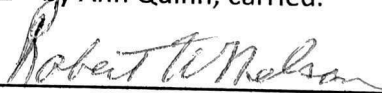
**Regular Meeting re-opened**

**Next Board Meeting:**

- September 28<sup>th</sup>, one week later than normal due to the MHA Conference in Billings

**Meeting adjourned:** Moved by Bob Nelson, 2<sup>nd</sup> by Ann Quinn, carried.

  
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Harvey Keller, Chairman

  
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