

## Big Sandy Medical Center (BSMC) Board of Directors Meeting

May 25, 2023

### Present:

**Board Members:** Harvey Keller, Ann Quinn, Anna Bold, Bob Nelson

**Cypress Healthcare:** Tony Pfaff, Rob Brandt, Ron Wiens, CEO

**Employees:** Maryetta Engle, Financial Controller; Ashley Allderdice, DON

**Harvey Keller called the meeting to order at 5:30pm**

### Minutes of previous meeting:

- Bob Nelson moved, Ann Quinn 2nd to accept the minutes of the April 20, 2023 Board meeting minutes. Carried.

### • Financial Report – Maryetta and Ron

- Maryetta and Ron presented the April 2023 and year-to-date balance sheet and income statements. The operating cash stands at \$1,951,285.
- Ron reported on the large positive contractual adjustment to revenues which was the result of a high census in March of skilled SB patients, whose accounts were paid by Medicare in April. He also noted the very large contract staffing expense and stated that some invoices for both March and April were all posted to April which created the high expense for the month.
- Ann Quinn moved and Anna Bold seconded the acceptance of the financial statements as presented. Carried.
- Ron gave an update on the outcome of the interim cost report. BSMC is due \$650,000 from Medicare.
- Ron presented a draft of the FY24 Utilization and Operating Budget. This is the initial first draft for the Board's review and discussion. There are still a few income and expense categories that are being reviewed before the final budget is presented to the Board in the June board meeting for approval.

### Director of Nursing Report – Ashley

- Census: Inpatient = 0, Skilled SB = 2, Intermediate SB = 19
- Ashley reviewed recent hires of RN and CNA positions

### Medical Staff Report –

- Krystyl Kulbeck, PA reported that the Medical Staff met in May and the minutes will be included in the June board packet. Ron recognized Krystyl for stepping up and covering for Health Horton, NP, who was not able to work the Memorial Day weekend due to a family health emergency.

### CEO Report:

- BSMC took ownership of a house in Havre as payment on a LTC patient's bill. Ron will be meeting with a realtor on June 2<sup>nd</sup> and prepare the house for sale. The hope is for a quick sale.
- Kyle Kohn, a process improvement guru from Deer Lodge came to BSMC to assist with improving the registration and billing process. He provided a blueprint for improving the entire revenue cycle process. Staff is working on implementing the plan.
- BSMC has \$17,000 remaining of a COVID grant and has decided to replace all of the wooden chairs and cloth office chairs in patient care areas as well as purchase glassed-in bulletin boards to improve infection control efforts.
- Ron reported on the results of the 2023 legislative session. There are still a few big bills that have not been signed by the Governor that provide for rate increases to nursing homes and LTC swing bed

patients. Ron also mentioned the importance of supporting the MHA PAC as a well of assisting hospital-friendly candidates running in the primary races next year. He handed out brochures to the Board members. It is totally voluntary for board members to support this PAC.

- Ron celebrated the great efforts by Lisa and other staff to make Hospital Week a great experience for both staff and patients. He also recognized Dusty Allderdice for her extra effort in solving a complex billing issue. She frequently goes the extra mile to problem-solve complex problems

#### **Old Business**

- Ron gave an update on the status of the Kitchen and Clinic building projects. Ground has been broken for the outside portion of the kitchen project. The lot is getting readied for the new Clinic building. The garage and shed have been removed and one pine tree is slated for removal soon.
- Provider recruitment update – no current candidates

#### **Public Comment**

- Many BSMC employees were in attendance.

#### **Meeting closed for Executive Session.**

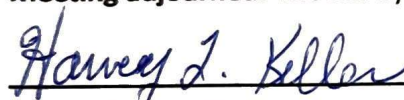
#### **Regular board meeting was reopened.**

- Bob Nelson moved and Anna Bold seconded a motion to approve the 4 items discussed in Executive Session including the raising of BSMC's health insurance contribution to \$760/month and implementing a 20% discount for employees and family members for services provided by BSMC.

#### **Next Board Meeting:**

- June 15, 2023, 5:30pm

**Meeting adjourned:** Moved by Bob Nelson, 2<sup>nd</sup> by Anna Bold, carried.

  
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Harvey Keller, Chairman

  
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Bob Nelson, Vice Chairman